Détail de l'offre : HR - Administration - EHS Manager

Recruteur Chambre de Commerce et d'Industrie Française en Chine (CCI FRANCE CHINE)

Adresse Suites 201-222, 2F, Building 81, No 4 Gongti North Road□ Chaoyang District, Beijing
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Room 802, 8/F Leatop Plaza, 32 Zhujiang Dong Road, Zhujiang New Town, Guangzhou /
Room 318, 3/F Chinese Overseas Scholars Venture Building, Shenzhen Hi-tech Industry Park, Shenzhen

Ville Pékin Shanghai Canton Shenzhen

Référence 25D1761528070

Titre de l'offre HR - Administration - EHS Manager

Description du poste □□□□

Key Responsibilities:

1. □□□
Lead full-cycle HR operations including payroll, recruitment, training & development, compensation & benefits, performance management, and employee relations, with a focus on attracting, recruiting, and retaining high-end technical talent.
2. □□□
Manage the renewal and maintenance of all company licenses, contracts and qualifications; ensure all produc-tion and operational activities comply with national safety, environmental, and other laws and regulations; continuously monitor and interpret new policies and production regulations, organizing internal training and implementation.
3. □□□□□□□□□□□□□□□□□EHS□□□□□□□□□□□□□□□□□□□□□□□□□□□□□
Lead and manage the Company's Environmental, Hygiene and Safety (EHS) policies. Work and coordinate with other departments to set new Company standards, regulations and processes.
4. □□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□
Lead the Company's internal communication, participate in communication, reporting, and relationship maintenance with relevant government departments.
5. □□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□
Lead the development and promotion of a corporate-level safety culture, deeply integrating safety awareness into all aspects of human resource management.

Type de contrat CDI

Télétravail Tidak ada teleworking

Code localisation Etranger hors UE

Pays Chine

Description du profil □□□□

Qualifications:

1. □□□□□□□□□□□□□□□□□□□□□□□□□□5□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□
Bachelor's degree or above in Human Resources, Administration Management, or a related field; minimum 5 years of hands-on experience in all HR modules and management, with preference given to those with a back-ground in high-end manufacturing or high-tech industries.
2. □□
Good knowledge in Chinese labor laws and regulations, with deep practical skills in recruitment, compensation, and employee relations modules; possesses excellent administrative and license management experience.
3. □□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□
Strong compliance awareness and risk prevention capabilities, with a deep understanding of the environmen-tal, hygiene and production safety regulations.
4. □□□
Excellent communication, presentation, coordination, and negotiation skills in both Chinese and English. Must be proficient in English as a working language (fluent in listening, speaking, reading, and writing). Proficiency in French is a significant plus.
5. □□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□
High interpersonal and analytic skills. Team player and problem-solving mindset.
6. □□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□
Experience in government affairs handling. Must be upright, meticulous, and able to adapt to a high-standard, fast-paced work environment.